SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

GOVT COLLEGE DIPKA

PALI RAOD JHABAR DIST.-KORBA PIN-495452 CHHATTISGARH
495452
www.governmentcollegedipka.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

As Nelson Mandela told that, "Education can change the world." With this concept a college was opened in the tribal village of Jhabar (Dipka) by the higher education department of Chhattisgarh State. The college has put all the efforts to cater education and values to the students of the tribal area with great dedication.

A new building was constructed in the village of Jhabar which lies on the Dipka–Pali route. The college started functioning in this new building since 19 July 2014. The college was established in 2008 and was functioning from post metric hostel near Dipka before the construction of new building.

Right from the year of establishment this institute has departments of Art, Commerce and Science up to graduation level. The college had been affiliated to Guru Ghasidas university from 2008 to 2012. Since academic year 2012-13 the college has been affiliated to Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur and from 2015 was enlisted in 2F and 12B of UGC. It has also added sociology as new subject combination in B.A. All the faculties are well qualified. The institute supports the faculties for their career advancement. So the faculties achieved Ph.D. and almost all of them participate in seminars and conferences. There are units of NSS and Red cross in the college. These units impart values, motivate the students towards social service. The institute maintains discipline in the campus. The discipline committee is responsible for that. Over and above education, the students of this backward region need a backing for overall personality development. So, many extracurricular programmes and competitions are organised like quiz, exhibition, essay writing, rangoli, mehndi, slogan writing, poster etc are organised. The students take part in all these competitions. This in turn, helps in their personality development and to grow as a good human being. The Janbhagidari committee of the college was formed in 2015. In 2015 Atal Bihari Vajpayee Vishwavidyalaya, declared the institute as an examination centre for regular and private students. The unique practices of the institution are student mentoring system and career guidance. So the students get benefitted through these practices.

Vision

- Development of personality with higher education and ethical values.

Mission

- Preparation of programmes for educational and personality development of students.
- To develop a scientific approach in students through various educational activities.
- To ensure employment oriented education for students in the present perspective.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college maintains strict discipline and the number of working days are always above the norms

stipulated by the University and UGC.

- Strict adherence to the Academic Calendar. A work diary is maintained by every teacher.
- Continuous Internal Evaluation (CIE) is in place.
- Students-Teacher ratio is ideal and as per the norms of the University.
- Promotion of leadership among students through the election or nomination of students to the "Student Council"- a student representative body.

Institutional Weakness

- Poor admissions in commerce and science Streams.
- Lack of research activity and only two faculties with Ph.D degree
- Student – computer ratio is lopsided.
- Limited allocation of funds for development.
- Limited land area and there is no scope augment the infrastructure of the received college.
- Per teacher publications are poor and lack of awards/projects.
- The placement track-record of the college is poor.
- The number of in-house professional development programs for faculty and administrative staff is inadequate.
- Low strength of Students.

Institutional Opportunity

- Improving the soft skills and employability among students in view of their rural based background.
- Use of ICT to the fullest extent with virtual interaction.
- Improving teacher quality by virtue of making them pursue Ph.D and attending seminars/conferences.
- There is lot of scope for the college to improve upon innovation and creativity through the schemes like lab-to-land.
- Administration and staff focus on modernization of classrooms with ICT facilities.

Institutional Challenge

- Student progress in terms of higher education and employment, getting better packages remains a challenge.
- Promoting creative and innovative spirit among students and faculty.
- Encouraging Young faculty to stay focused on Research.
- Implementing e-governance mechanism throughout the college is a challenge due to lack of technical expertise among the office staff and network connectivity issues.
- Improving language and communication skills among students is a challenge due to their local language background.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Govt. College Dipka is affiliated to Atal Bihari Vajpayee Vishwavidyalaya, Bilaspur. An academic calendar is implemented as per the guidelines of the university as such the institution has no flexibility in the development of the curriculum. However, each department of the institution is responsible for working out details for effective implementation of the prescribed curriculum, like faculties' meetings, allotment of workload, preparation of time table, teacher's daily diary, attendance record, use of ICT tools, field projects, carrier counselling and personality development, conduction of various Departmental Seminars, unit test, sessional exam, pre university exam. Assignment distribution, student mentor system, feedback mechanism are some of the tools employed by the college for effective curriculum delivery.

The college has a defined vision, mission and objective that is clearly spelled out to the students college notice board of premises, college website, college admission brochure, college magazine and in corridor of the College.

The feedback system of the college is in place and the feedback is taken on the curriculum from the students, parents, teachers, alumni and stakeholders manually and by college website. The feedbacks are analyzed and implemented by the faculty members.

Teaching-learning and Evaluation

College is rural oriented and students come from the neighbouring villages.

The institution is aiming at improving the quality of teaching learning process. After admission, the college assesses the learning levels of the students through a unit test and marks of last year then identifies advanced and slow learners. Advanced learners are provided with INFLIBNET membership, special lecture by eminent persons, science exhibition, quiz, power point presentations where as slow learners are offered extra classes, notes and previous year question papers, books are provided. To create interest towards subject educational tour has been organised.Teaching and learning rendered "student-centric" which helps students to think, analyze and become creative. Certain steps are taken to address the needs of individuals.

The College ensures to improve the competence of students as well as that of faculties and staff. it helps them to evolve constantly. Faculties conduct Group discussions, quizzes, debates, and presentation on different topics by students in the class to help the students understand the curriculum better. An internal academic calendar is prepared before the commencement of the Academic session and teachers are encouraged and expected to follow the academic calendar. The college follows the process of continuous assessment of students using direct or indirect method by evaluating their marks in the exams and test conducted by college. The admission process is online, complying with all the government and the university norms. According to regulation of higher education of Chhattisgarh government college offers admission to all category of students like- Scheduled caste, Scheduled tribes, Other backward class,Freedom fighter and differently-abled etc. Teacher Student on-rolls, follows approx.1:25 Ratio for UG programs. The drop-out rate of student in college is approx. 68.04%. The college has no gender discrimination. the student-teacher ratio is ideal. The average pass percentage of last five year is above 90.82%

Research, Innovations and Extension

The college provides support to faculties engaged in research work by providing free internet facilities, library, N-List facilities, computers and encouraging them to attend seminars, conferences, orientation , refresher courses. Although higher education sanctioned leave for research work but college also recommends for this. The college grants permission for field trips, Institution visit etc. College organized science quizzes, Science exhibitions, debates, poster, mehndi and rangoli, competitions. The college organized cleanliness drive, awareness rally, carrier counseling programs, tree plantations, basic electrical training and short term course for students.

The Extension Activities of the college is mainly carried out by NSS, Red Cross society & SVEEP which includes:

1. Plantation and nurturing saplings

2. Aids awareness Rally & Swatchchhata pakhwada

3. Rally on Single use of plastic.

4. Provide services to the neighboring schools to increase GER

5. Blood test Camp & Health check-up camp

6. Village adoption is done by N.S.S. unit of college

7. Voter awareness programs by N.S.S. students

8. Bridge formation by N.S.S. students

9. Student Hitesh Srivas represent as shadow collector in koriya district.

10. Extending support to the organization of cultural and sports activities of the campus.

11 Vigilance awareness program and awareness program of cashless transaction.

12 Celebration of constitution day, human rights day, Yoga day etc.

13. Students represented in national level sports in fencing and zonal level in handball

Infrastructure and Learning Resources

Although college is located in coal mine area where is highly polluted but college continually tries for green and clean atmosphere by tree plantation. College has good infrastructure like classroom,conference halls, equipped laboratories, computer laboratories, girls common room facilities and well maintained facilities for sports and games.Land in front of college is approved for use of college activities by Jhabar gram-panchayat. Outdoor and indoor games facility is available for college students.

The library has sufficient number of books in all disciplines. Magazines, old question papers and syllabus are made available for students. There is large collection of books for competitive examination in college library.

The learning resources like, INFLIBNET are available in the library. The budget for infrastructure, library and other learning resources is based on the recommendations of state government.

R.O. drinking water facility is made available in the college to ensure the health of the students.

There are five laboratories in college and Students of Botany department has developed a botanical garden.

Uninterrupted electricity supply is ensured in the campus with the help of inverters and Wifi has been installed in college premises

Maintenance of computers, laboratories, water supply system, electricity are done by non teaching staff and experts hired under maintenance schemes if required.

College has facilities of CCTV camera where student of college feel safe . There is one Rainwater Harvesting Unit in college.

College has separate girls common room, three girls toilet and two boys toilet.

College has Sports room, N.S.S.Room,Red cross room, conference hall and a beautiful stage for cultural program.

Student Support and Progression

Student satisfaction is one of the top most priorities of the college and the institute does not want any student to discontinue her studies due to financial stringency. The College has brought huge number of students under the coverage of various types of scholarships for, Scheduled caste, scheduled tribes, other backward class. Students progression adequately reflected through under graduate to post graduate mobility and sporadic success of students at various state platforms.

The college aims at providing necessary assistance to students for facilitating their holistic progression. The Counselling Center provides counselling services to the students in the form of personal and career guidance. The college has exam centre to Sundarlal Sharma Open University which makes it very accessible for students to go for various certifications and diploma courses. The women harasement Cell of the College is in place and provides counselling to female students. There is a Grievance redressal cell which is entrusted with the authority to mediate any type of grievances raised by the students. The Anti-ragging committee and Discipline committee are in place and make sure that there are no issues on this account. These committees also work for spreading awareness in the society. There are many associations and societies which organize academic and co-curricular programs for students through out the year. Members of the faculty strongly encourage students for extracurricular and co-curricular activities. Feedback is taken from the students on the Infrastructure and facilities, feedback is analyzed and corrective actions are implemented. The college stands committed on providing support to students in terms of First aid facilities and personality development etc.

The placement cell of the college is in place and help students to become employable. The placement cell of

the college conducts carrier counseling programs to enhance their personality and help them get the jobs. Advertisement related job also displayed in college notice board. The institution makes effort to facilitate progression towards gainful employment. The college library holds various competitive books which helps students to prepare for competitive exams.

Governance, Leadership and Management

The institute has a well-structured governance system. It has Janbhagidari committee, Academic staff Council, N.S.S, Red cross society and other bodies for taking policy decisions and strategic plan of actions.The institute has decentralized decision making process and believes in participatory governance. The decisions taken in various bodies are properly minuted and actions are initiated.The Strategic plan of the institution is in line with the institute vision, mission and objectives. It is deployedand executed across all the activities. Periodical monitoring and quality measures display the adherence to the plan and E-governance implemented in all aspects of administration. IQAC has significantly contributed to sustain and enhance quality in all the aspects of the institution.

The institution functions with a well-articulated mission and orients all its activities towards translating the mission into reality. Salary through e-kosh software, mostly Paperless office introduced. leave application sent through e-mail or whats app. Intimation of meetings to Janbhagidari members and others are done through e-mail and whats app. maximum information related to students are shared by whats app. Each faculty required to maintain their attendance register and daily diary. College believe in decentralization of work management, for this different types of committees are formed including students and each committee is headed by assist. Professor of college.

Student union, N.S.S., Red cross society, sveep are the best platform for leadership of students where different types initiatives are taken.

Keeping in mind the gender equality,institute ensures participation of females in all programs.College has its own boundary wall and Infrastructural facilities are developed to cater to the needs of all genders and Divyangjan. The institute has apolicy of zero tolerance towards discrimination on the basis of caste, gender and religion in college campus. Approximately 80.82 % of annual lighting power is met by LED light.

Rain water harvesting is provided for recharging the ground water. Institute makes campus Plastic free zone and approach road toward main road is speciality of college

The institute celebrates national festivals, birth anniversaries of great Indian persons. Transparency is maintained in all activities related to finance, academics and administration.The institute emphasizes on moral code of conduct for students and staff.

Institutional Values and Best Practices

- College organizes career counselling programs, program in human rights, personality development etc
- For girls a separate common room facility is available on the campus. The girls common rooms are provided with First aid Box and Sanitary needs. Girls in college are safe under the surveillance of CCTV Camera
- The college has prepared a handbook of code of conduct for teaching staff, non teaching staff and

students.

- College replaced all traditional lights with LED lights. Although there is no mechanism for measurement of energy saving but maximum power requirement is met through led light.
- The college campus comprises rainwater harvesting units
- For differently abled students, the college arrange their examination in ground floor and college has provided all basic amenities such as ramps.
- The college strives hard towards implementing best practices such as enhancement program and soft-skill development program for students at no cost, student mentoring system. Green Campus Initiatives, teaching by senior students, etc
- The college maintains complete transparency in its financial, academic and auxiliary functions by a participative mechanism. .
- The college organized activities such as Swatchhta pakhawada,Constitution day, World yoga day, Youth day program, Aids awareness rally, Blood test and Donation program for the promotion of universal values, human values, and national integration.

The Institute follows many best practices for students and staff. Some of the examples include –

Outcome based education, student support system, Training on improving communication skills, personality development, extra classes for the slow learners, counselling of students to enhance placements, usage of digital library facilities for students and teachers learning and to improve research potential of faculty members.

College adopted student mentor system. The college is undertaking environmental awareness programs like Tree plantation, Cleanliness drive, Green audit,carbon, Project work. Blood testing camps are organized. College organized many programs to create 'Gender equality Awareness' among all students. The college has necessary eco-system in place in terms of rain water harvesting, Waste management, Energy conservation and Solid Waste management system constructed. plastic cups & carry bags are banned in the campus

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT COLLEGE DIPKA
Address	Pali Raod Jhabar Dist.-Korba Pin-495452 Chhattisgarh
City	Korba
State	Chhattisgarh
Pin	495452
Website	www.governmentcollegedipka.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Shikha Sharma	07759-7974028165	9406035998	-	deepkacollege@gmail.com
IQAC / CIQA coordinator	J.c.dewangan	-	9981134383	-	jaidew.knc@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	29-08-2008

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Chhattisgarh	Atal Bihari Vajpayee Vishwavidyalaya	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	03-03-2015	View Document
12B of UGC	17-11-2015	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Pali Raod Jhabar Dist.-Korba Pin-495452 Chhattisgarh	Rural	0.99	2000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Arts	36	Twelveth	English + Hindi	180	126
UG	BSc,Science	36	Twelveth	English + Hindi	180	13
UG	BSc,Science	36	Twelveth	English + Hindi	180	105
UG	BCom,Commerce	36	Twelveth	English + Hindi	180	35

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				11
Recruited	0	0	0	0	0	0	0	0	4	7	0	11
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				11
Recruited	8	0	0	8
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	2	3	0	5

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	2	4	0	6

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	93	0	0	0	93
	Female	186	0	0	0	186
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	15	12	14	10
	Female	16	19	11	13
	Others	0	0	0	0
ST	Male	58	81	67	64
	Female	99	87	65	46
	Others	0	0	0	0
OBC	Male	77	83	68	64
	Female	60	67	53	50
	Others	0	0	0	0
General	Male	12	14	19	11
	Female	26	22	13	13
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		363	385	310	271

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
50	48	48	48	48

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
04	04	04	04	04

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
279	363	385	310	271

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
136	136	136	136	136

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
79	96	91	53	25

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
11	10	10	10	10

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
23	22	22	22	19

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 13

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
9.31056	7.30871	8.27267	11.61293	19.21686

4.3

Number of Computers

Response: 16

4.4

Total number of computers in the campus for academic purpose

Response: 5

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4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Govt. College Dipka is affiliated to Atal Bihari Vajpayee vishwavidyalaya,Bilaspur and it follows the University prescribed curriculum. Different steps taken by the institution to ensure effective curriculum delivery through a well-planned manner are as follows:-

- Internal academic calendar is prepared according to the University calendar prior to the commencement of the academic year by IQAC, specifying available duration for specific activitiesto ensure proper teaching –learning process. The continuous evaluation and it is displayed on the notice board and college website.

- Staff council meeting is held with all teachers at the beginning of the academic year to discuss for the better teaching learning planning and use of ICT for the current academic session. and every teacher prepares teaching plan for his/her subject.
- Updated syllabus of each subject is made available in the college library at the same time students can download their syllabus through University portal. Professors introduce the syllabus in classroom also. All teachers maintain daily diary for effective academic planning, implementation and review of the curriculum.
- Theory & Practical classes are held according to the time-table which is prepared by the Time table committee and is published on college notice board .Teachers also motivates students to visit the notice board regularly.
- Conventional classroom teaching is blended with adequate use of ICT to make the teaching-learning process more learner-centric. Online class, You tube assisted learning, experiential learning, participative learning and problem-solving methods are also used for effective curriculum delivery.
- Classroom teaching is supplemented with classroom seminars, special lectures, group discussions, use of projectors, intra-institutional level quizzes for the students, assignments, question paper solving, educational tours, field-trips for effective delivery of curriculum, which are done in a planned manner. Records are maintained by each department and information is provided to IQAC for documentation.
- The college library provides necessary learning resources for effective delivery of curriculum. All faculty members and some students have been provided with unique user ID and password for accessing N-LIST site that offers 80,409 e-Books and 3,828 e- Journals in full text form. Library related information are well maintained and are provided to IQAC for documentation.
- All internal assessments like Class test, sessional exams and pre-university exams are conducted to assess the student's progression of learning. All examinations are conducted according to the academic calendar. Special classes are conducted for slow learners and advance Learners are motivated to solve University question papers and efforts are made by teachers to improve their performance. Students attendance record, internal assessment marks are maintained by the

respective departments.

- The college encourages faculty members to attend orientation course, refresher courses, workshops and paper presentation in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum. Photo copies of the certificates of the above courses are provided by faculty members to IQAC for documentation.
- The college has adopted student - mentor system in which students profiles are maintained by each mentor. It helps to complete their curriculum on time.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

- In the beginning of the academic year, academic calendar is published by the University for all courses .The institution ensures effective time management and strictly follows timeline fixed by the affiliating university. The Institute carries out effective planning in adherence to the academic calendar. This allows the teachers and the students to their teaching and learning and regular assessment of the same.

- The Institution assess the students in different components like –theory, practical and assignments. Evaluation follows the university testing pattern. Tests are conducted in regular intervals to avoid stress for the students.
- An internal exam is taken in accordance to university academic calendar and various internal assessment results are analysed to identify the slow learner .Extra attention is given to such slow learner in form of bridge course to improve their performance in the university examination.
- The assignments given to the students covered various topics relevant to various social issues based assignment are given to the students, not covered under the syllabus.
- To follow the university calendar, every department prepare internal work plan to ensure timely delivery of syllabus. Every teacher follows a strict schedule that is discussed and approved by the principal or head of their respective department. This is followed by deducing a day-to-day division of topics and chapters. These topics and chapters are chosen keeping the upcoming continuous internal evaluation (CIE) in mind. The timeline created allows the students to complete the given syllabus in scheduled time. The students are given adequate time before the examinations as well to prepare and clear their concepts.
- In case of any alteration the university communicates through notification to the college and the college enforces the same. In any condition, the academic calendar is strictly followed by all faculty members.

File Description	Document
Upload Additional information	[View Document]()
Link for Additional information	[View Document]()

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

    1. **Academic council/BoS of Affiliating university**
    2. **Setting of question papers for UG/PG programs**
    3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
    4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	[View Document]()
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document]()

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 25

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 1

File Description	Document
Institutional data in prescribed format	[View Document]()

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The curriculum offered by the university addresses the cross cutting issues like: gender issues, environment and sustainability, human values and professional ethics. The institute believes in maintaining healthy environment for all of its stakeholders.

Gender Sensitization:

- The college environment motivates the female students to present their views openly.
- Our college is a co-education college and there is no gender discrimination. Boys and girls are given equal opportunity to participate in activities like tree plantation, cleanliness drive, rally, N.S.S. Camp, red cross and other cultural activities.
- There is no gender discrimination between boys and girls in college for this purpose college formed " women harassment cell". There is complaint box in college premises where students may put there complain if any.
- To provide a secure environment CCTV Camera are installed in the campus.
- Common room with basic facilities has been provided for the girls.
- Time to time faculty members sensitise the students on gender issues.
- Students are free to give their feedback on gender issues on the college website as well.
- The ratio of girls to boys is 2 :1 in our college, this proves that there is no gender issue in college and girls are completely safe.

Human Values and Professional Ethics:

 College inculcates human values and Professional ethics in the students in the following ways-

* Classroom discussion on real life situations and professional ethics.
* Classroom discussion on various complications that come up during professional careers.
* Students are taught how to take decision without compromising on values.
* Students are taught how to become ethically strong and live holistically with values.
* Faculty members of the college perform their duties in the form of teaching, practicals, seminars ,quizzes, exhibitions conscientiously and with dedication.
* Teacher co-operate and assist by carrying out their educational responsibilities of the college and the university such as admission and counselling of students, conducting university and college examination and evaluation.
* Participate in co-curricular activities including community services.
* Teachers always respect the right and dignity of the students in expressing his/her opinion.
* Teachers treat the non teaching staff as colleagues and equal partners in a co-operative undertaking within every educational institution.
* Students respect college staff, seniors, parents and all other citizens.
* Studensts obey observes of the professors.
* The College observes all jayanties like swami vivekanand jayanti,Gandhi jayanti,ramanujan jayanti, N.S.S. day, teachers day etc.
* All programmes of college like sports, cultural, sveep etc starts with lighting of the lamp which is the best example of cultural ethic.
* College organises lecture by eminent person on human rights. Human rights is a part of syllabus in Political Science of our university and students also prepare assignment on human rights.

Environmental Studies :

The University has prescribed syllabus on "Environmental studies and "human rights" which provides students understanding the ecological balance for sustainable development. The institution encourage and supports the students to protect and conserve the environment by planting sapling, safely. disposing waste, making the campus plastic free, installing water harvesting. The institution also taking initiative to minimize carbon.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 6.2

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
03	03	03	03	03

File Description	Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 86.02

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 240

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: B. Any 3 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1.Feedback collected, analysed and action taken and feedback available on website

2.Feedback collected, analysed and action has been taken

3.Feedback collected and analysed

4.Feedback collected

5. Feedback not collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 65.08

2.1.1.1 **Number of students admitted year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
126	143	186	128	198

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
240	240	240	240	240

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 104.12

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
115	129	172	113	179

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Teachers review the academic performance of the students from class room lectures, discussion, laboratory practical's, unit tests, previous year examination results and class seminars etc. This helps in identifying advanced learners and slow learners amongst the students.

required suggestions are given at the first stage with all necessary instructions to develop interest in both theoretical and practical aspects and to avoid become irregular students, mentor system is adopted for first year students where mentor take care about students class room attendance, marks obtained in unit tests, participation in sports, cultural activities, use of library etc.

Special attention is given to slow learner students in the extra classes, who are identified as the weaker students. Doubts and personal difficulties regarding the subject are solved in the extra classes.

In the start of the session fundamentals are taught for the better comprehension of the subject.

Concepts which could not be grasped easily are repeated in consequent classes. Sometimes the students are encouraged to do a presentation in front of the class so that their level of confidence could be increased and teachers could rectify their problems as well.

Extra classes are conducted for the full coverage of the syllabus where the involvement of the students is ensured which results in the interactive teaching learning process.

Slow learners are specially advised and counselled by the respective subject teacher. Extra classes are conducted for the weaker students based on the results of class tests. debate, group discussion, problem solving exercises, quiz programmes and other events are organized in college. Motivational classes are conducted to improve the mental ability of student to analyze problems and to encourage student to attend classes regularly

Advanced learners are motivated to strive for higher goals. They are provided with additional inputs for better career planning and growth like: experts from the different colleges are invited to conduct the classes for the different subjects in the curriculum. Online faculty exchange programme makes their subject more interesting. The departments organize student-seminars, group discussions, science and art quizzes to develop analytical and problem solving abilities in them and there by, to improve their presentation skills, encouraging them with extra care to obtain university ranks. Motivating them to participate in quiz and model exhibition and college also awards for these activities. For independent learning digital library facility is provided. keeping in mind that college library is well equipped with books related to general knowledge. Students are motivated to appear in competitive exams.

Computer facility with internet connection and precise access of information for independent learning.Guest lectures and interactive sessions with successful alumni are held to motivate students

Use of projectors in teaching-learning process. Advanced learners are encouraged to become proctors. Proctors are the advance students of the class who help other students to learn.In student union according to ordinance -01 (corrected) student who obtained maximum marks can lead the students in class or college, which is best initiation of personality development.

File Description	Document
Upload any additional information	[View Document](View%20Document)
Paste link for additional Information	[View Document](View%20Document)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 25:1

File Description	Document
Any additional information	[View Document](View%20Document)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The institution has made a conscious effort to shift from the traditional teacher–centric approach to a student-centric one. The teachers act as facilitator and students play an active role in the learning process. The teaching techniques are mapped as per the needs of students. The institute utilizes hybrid learning approach which involves learning methodologies using media and online collaborative approaches in order to provide individualized learning to the students.

Various Activity-based techniques adopted by the faculty members are listed below:

- **Lecture method and Interactive learning**: The faculty uses chalk, board and audio visual aids in teaching. Students are also encouraged to interact during the lecture hour by getting the doubts cleared during the lecture itself. Faculty uses models, charts for interactive teaching.
- **Project-based learning**: During the session many real time projects are given to the students and they are guided by faculty .
- **Computer-assisted learning**: The Institute has acquired number of computers, printers, LCD projectors which are effectively used for teaching. Many environment projects are completed through the use of computer.
- **Independent learning**: The institute provides well stocked library which consists of bulk of books, and other teaching materials for the use of students and faculty. The department provides well equipped labs for improving skills & logical thinking. Students are encouraged to do projects rights from the first year on the basics and fundamentals of subjects. The faculty motivates the students

to participate in model making, quiz,chart making and various co-curricular activities in various events organized inside and outside the campus. The college encourages participation in games & sports, SVEEP, Redcross, NSS and other social activities to enhance their team work skills, leadership quality and personality.

- **E-Learning/ICT**: Efforts are made to maximize the use of Modern resources and aid to improve the teaching-learning in the class rooms. The students are also encouraged to use computers for their projects. Facility of internet to promote of the habit of self-learning skills in students.
- **Experiential Learning**: Students learn from their experiences during various learning activities assigned to them like, seminars on course topics, assignments, preparation of informative display posters, students learn about their social responsibility through participating in aids awareness rallies, voter awareness programme, village adoption,N.S.S.,camp , cleanliness in village, blood donation and health check –up camps. experts from industry and academic share their experiences with the students which prepares them for the real time job scenario. e-library facilities, guest lectures help students in self- learning process and enhancing their knowledge.
- **Participative Learning** : To encourage participatory learning, group discussions are conducted during regular teaching hours. Students are encouraged to participate in group projects and various activities like , Quiz, study tour, field work and exhibition, etc.
- **problem solving**: The problem solving abilities of student's are enhanced by assignments related to respective course subjects in theory or practical sessions.

File Description	Document
Link for additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

ICT is very useful resources to exchange and present information responsibly and without any discrimination. Through ICT users can quick access of ideas and experiences from a wide range of people, communities and cultures.

Following are the best and innovative practices undertaken by the faculty members for improving teaching and learning experience:

Power Point Presentations

U tube assisted teaching

Use of whatsapp for document sharing

 Mobile as teaching tools

Audio- video tools

Online classes

Modern teaching aids like Multimedia, Projectors, and Internet enabled Computer systems are used for class room instruction. Teacher also takes online classes through Cisco and Google meet platform. They puts study materials like-lecture video, pdf in www.cgschool.com & U tube and share its link to students and encourage students to access internet because use of internet develop self understanding capacity in students

The students are also encouraged to use computer for their projects work.College has wifi facilities to access N-List which is collection of thousand of books e- journals.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 31:1

2.3.3.1 **Number of mentors**

Response: 9

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	[View Document](#)
Mentor/mentee ratio	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 47.36

File Description	Document
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 9.82

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	1	1	2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 1.73

2.4.3.1 **Total experience of full-time teachers**

Response: 19

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The schedules of internal assessment are communicated to students & faculty in the beginning of the session through institution and Students are given general instruction regarding the evaluation method of university.

The Internal Assessment system is carried out in a systematic manner and is transparent. Such instructions are communicated in classroom and copy of the same is displayed on the college notice board. The syllabus of internal assessment is communicated to the student well in advance . Theory courses, laboratory courses, classroom seminars and project works are evaluated internally and valued answer

books are displayed to students. .

A detailed academic calendar is available on notice-boards of the institution and university website. Thus, students know about the dates of examinations well in advance and they can plan their study accordingly.

Students are made aware of various parameters of Internal evaluation system. The internal marks are based on the unit tests ,sectional test and pre university examination for theory courses.

In laboratory courses, day to day evaluation is done in each laboratory session and assessment is marked in the students' record book. The consolidated list of marks in each unit tests ,sessional test and pre university exam is displayed on the notice boards and same is communicated to the parents in parent meetings and Seminar evaluations are done by respective teachers .

File Description	Document
Any additional information	[View Document](#)

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Mechanism to deal with internal and external examination related grievances:

The Institute conducts two types of examinations, Internal examination and External examination.

External examinations are conducted by the University and the Internal examinations are conducted by the Institution.

As part of Internal examinations, unit test, sessional and pre university exam are conducted. The examinations are conducted with transparency and fairness.

For internal examinations the question papers are prepared by the respective teachers. two sets are prepared and one set randomly selected on the day of examination. This ensures fairness and removes the chance of usage of unfair means.

In internal examinations, students are given back their evaluated answer scripts. Students are permitted to assess their own performance and seek any clarifications to the teacher. In case they are entitled to more marks, teachers do the needful. Following the review of answer scripts, the marks are entered in a register before forwarding them to the university.

In University examinations The hall tickets are issued to the students well in advance. Any grievance related to the hall ticket like- printing of wrong name or delay in issuance is addressed to the exam superidendant. The exam superitendant immediately looks into the matter and takes necessary actions. The issues of the students are dealt with high priority and solved as soon as possible.

In University examinations question papers are opened 15 to 30 minutes before the commencement of examination in the presence of three witnesses.

In the event of a student found using unfair means during examinations, the following measures are adopted to address this situation.

 Firstly, invigilator and superintendent   verify whether the material carried is related to the subject and mentioned in the question paper. If the material found related in any-way to the subject then superintendent of examination communicates the necessary recommendations to the affiliated university. The university then replies based on the letter received. The punishment is then decided and implemented by the university

In the case of external examination, any grievance is addressed by the examination section. The student in need of help explains his/her grievance to the person in-charge who reviews the situation and provides a solution. In case the university needs to be contacted, a standard fee is collected. Upon receiving the fee, the superintendent for that shift represents the issue to the university and pursues it till it is solved. The university then re-evaluates the student's performance and communicates its decision.

All grievances are there fore solved with utmost care to student sensitivity. Institute level grievances are solved within strict timeline.

 The Institute is dedicated to provide students with time-bound, transparent and efficient solutions for their examination related grievances.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The Program Outcomes (POs) and Course outcomes (COs) are disseminated to all the stakeholders through various means. POs and POs are displayed on institute's website, various places of the campus like corridors, Laboratories, Faculty rooms, etc.

 The following platforms are used to disseminate the POs and COs to the stakeholders-

 Parent Teacher Meeting -parents

Alumni Meeting-alumni

Janbhagidari meeting- janbhagidari members

Students union meeting- student union

COs are made available and communicated to teachers and students via College website.

Program Outcomes (POs) and Course outcomes (COs) announced to the students during induction program at the beginning of academic year and discussions by faculty in the departmental meetings.

File Description	Document
Upload COs for all courses (examples from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Institution runs three traditional programs: arts, science and commerce. But according to vision and mission of college we are continuously working on the attainments of their outcomes. Every class teacher discusses about CO and PO at beginning of students three years journey. In order to focus on outcome every teachers assess their students in two ways-

Direct assessment- The parameter of direct assessment is the result of previous class, unit tests taken by class teacher, class room discussion, practical knowledge etc.

Indirect assessment – Parameter of indirect assessment are participation of students in college co-curricular, extracurricular activities.

On the basis of direct and indirect assessment slow learners and advance learner filter out among the student. apart from normal activities-

Slow learners are given additional support like extra classes, inspiring lectures by eminent persons, induction with alumni, personality development programs and educational tour to make subject more interesting. One additional initiative that college takes to improve slow learners is- mentor system where all activities of slow learners like their attendance in class room, marks of unit tests, number of library visits, participation in sports, cultural activities and other activities are specially monitored by mentor teacher.

Advance learner are promoted for preparation of competitive exam and progression for higher education by carrier counselling programs, personality development programs, quiz competitions, science exhibitions, educational tours, special lectures on advanced topics by eminent persons and short term courses are organized by institution.

Attainment of CO and PO are evaluated in following parameters-

- Students regularity in class, their receptiveness, participation in class discussions, their answers to questions asked by the teacher and the overall quality of their conduct.
- Their performance in the internal examinations provides the initial indication of their learning outcome. Teachers provide critical inputs to the students on the basis of this performance. Thus, they are helped to improve on their performance in the external examinations.
- Performance of the students in the class room, practical work, internal evaluations, and external evaluations is evaluated
- Assignments, Unit Tests and university assessment are substantially used to evaluate the CO & PO outcomes.
- Progression of students towards higher education and their placement position .
- Their performance within and outside the college at the various academic events provides another index of their learning-levels.
- · Feedback of students helps to evaluate whether students have properly perceived the content of the curriculum

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 95.27

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
79	96	91	53	25

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
81	103	95	59	25

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Paste link for the annual report	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.07

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2019-20	2018-19	2017-18	2016-17	2015-16
11	10	10	10	10

File Description	Document
Institutional data in prescribed format	[View Document]

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 7

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	1	6

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.2

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
00	02	00	00	00

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Government college Dipka believes in holistic development of students by infusing academic and social knowledge. The institute takes care of its social responsibility by conducting various programs like:

Swakchhata pakhwada initiative: The institute organises awareness campaign for cleaning the area and educating people on keeping the surrounding clean. It includes hygienic habits like washing hands before having food, taking bath daily, swakchhata sapath program, swakchhata jagrukta rally.etc.

Aids Awareness rally: Every year college organise aids awareness rally. The rally started from college where students displaying poster and shouting slogan related to aids and finally come into stage of jhabar where students and teacher gives their message to local public of jhabar.

Blood testing camp: The institute organises blood,eye,dental testing and blood donation and awareness camp .The students and faculties takes part enthusiastically and give their contribution towards the community. Many students of college participated in blood donation campaign

Sveep – Under sveep activity various programs like- debate, rangoli, menhdi, voter awareness really , SVEEP selfie, nukkad-natak , poster , sport ,etc. are organized nearby villages which sensitise students towards social issues and to develop a holistic personality which reflects in their behavior and decisions. Sveep campus ambassador leads the group and encourage all the students for active participation in all activities.

Village adoption: To invoke emotional quotient among the village institute adopt village- jhaber and organise different programs like-.Cleanliness, educational program,tree plantation,aids awareness.etc

Digital India week: College is aware about digitisation in work place like use of biometric attendance ,digital induction, digital thermometer, Multimeter, LED-television,.etc. Lecture in cashless transaction is

organised in college. and college celebrated digital India week from 01/07/2015 To 06/07/ 2015

NSS Activities: The college organises following community services through NSS Scheme summarised as :

Date	Description of programs	No.of Participant	Place
03.08.2015	One day camp and tree plantation	17	Jhagarha
08.09.2015	International literacy day	29	College to Jhabar
18.09.2015	Personality development program	56	College
28.09.2015	Swakchhata pakhwada	42	College
01.10.2015	Swakchhata rally	49	Jhabar
01.12.2015	Aids awareness rally	71	Jhabar
19.12.2015	Literacy programs	41	Jhabar
12.01.2016	National youth day program	38	College to Jhabar
29.09.2016	Tree plantation	29	Jhabar
01.12.2016	Aids awareness rally	35	Jhabar
20.12.2016	One day N.S.S. camp	50	Jhabar
30.01.2017	Pulse polio drive	28	Pragati and Urja Nagar
19.09.2018	Literacy day program	73	Jhabar
26.09.2018	Cleanliness drive	54	Jhabar
27.09.2018	Swakchhata hi sewa program	46	Jhabar
29.09.2018	Formation of Khad pit	23	Jhabar
01.10.2018	Health awareness program	33	Jhabar
13.10.2018	Formation of pathi	51	Jhabar
17.08.2019	Canal formation	23	College approach road
14.09.2019	Colouring of road (Both side)	17	College approach road
28.09.2019	Single use plastic	17	Jhabar
16.10.2020	Old age awareness	20	Jhabar
17.10.2020	Cleanliness program	20	Jhabar

File Description	Document
Upload any additional information	
Paste link for additional information	

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 1

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	
e-copy of the award letters	

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 22

3.3.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
3	6	2	6	5

File Description	Document
Institutional data in prescribed format	
Any additional information	

27-11-2021 09:37:12

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 63.87

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
146	277	20	328	216

File Description	Document
Institutional data in prescribed format	[View Document]

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 23

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	1	12	9

File Description	Document
Institutional data in prescribed format	[View Document]
e-copies of linkage related Document	[View Document]
Any additional information	[View Document]

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other**

universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

In fact the college strongly believes that infrastructure is the key element of its resources for providing quality education leading to innovations. Thus the main focus was on creating such a learning environment that would enable the students to transform into capable, confident and responsible graduates the country is looking for.

The available facilities are not sufficient as per with the UGC recommendations than the requirement prescribed by the UGC. The total land area available is 0.99 Acre only which is less than the prescribed. The carpet area of the amenities like: girl's common room, toilets, library, sports room, yoga premises etc and The administrative area like: principal office ,staff room, examination control room, NSS office, redcross room etc. are also less than the recommendation . The instructional area like: classrooms, laboratories, library and library reading room, assembly halls, computer room, etc.are less than the specified area. In short the overall built up area is for less than adequate.

All laboratories are inadequately equipped, administrative and other facilities are not adequate to fulfill the academic requirement. The library with an area of 200 sqft has a reading room with seating capacity of 10 is equipped with 02 PCs and e-resources for the benefit of its users. LCD projectors are being used to learning and make the learning interesting.

The institute has sports facilities including indoor and outdoor games. The institute has indoor game facilities such as table tennis, chess, weight-lifting, badminton and carrom and outdoor games facilities such as cricket, football, volleyball. kabaddi, kho-kho, discus throw, javelin throw, etc. Institute does not have play ground but the village ground utilized to organise to promotes sports among the students.

Govt.college Dipka has shifted to its own building since 2014. At the initial stage the college had no boundary wall so it hampered the efforts of the college to develop garden.The boundary wall has been constructed in 2018 and since then the college is trying its best to render the campus into a green one.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The institute focuses on overall development of the students through participation in co-curricular and extra-curricular activities. Outdoor sports, indoor sports and games contribute significantly in grooming students qualities like leadership, team spirit, and competitive spirit can be inculcated among the students through such sports and cultural activities. Students are encouraged to participate in different games and cultural activities. Yoga classes are being conducted for promoting health in the staff and students. Cultural activities are conducted in the corridor, assembly halls and open area of the institution.

Sports and Games

The post of sport officer in college is not sanctioned but sports in-charge Mrs karuna Gayakwar, who manages, supervises and ensure students active participation in various sports and games and competitions. sport in-charge manage the students in their chosen games in the time-slot allocated to them. The institute has no indoor-sports room, but students can play games like chess, carrom, table-tennis after teaching session in class room. Sufficient area is identified for outdoor sports and games with adequate facilities. Sufficient ground is managed outside college premises for games such as, volleyball, shot put, disc throw , Kho-Kho, kabaddi, cricket ,handball etc. A separate court for badminton is made in front of stage inside the college premises. Institution encourages students to participate in intra-college, inter-college, university-level, district level, state-level and national level competitions.

Cultural Activities-

The assembly halls and college corridor is equipped with adequate facilities to conduct various cultural activities. Cultural activities are conducted in the halls on different occasions like fresher's day, cultural activities, NSS, sveep actvities and on such other important occasions. To bring out and to encourage inherent talents of the students, various committees are introduced. Students join in these committees according to their interest. Students are encouraged to participate actively and showcase their talents and skills. These activities contribute to bring out latent among students, which help to build their overall personality by developing communication skills, leadership qualities and them to be constructive part of a team. Students are encouraged to participate in co-curricular and extra-curricular activities in inter-college.The college has a well-maintained stage which is used during various cultural events.

Various committees related to sport and culture are:

Sr.No	Name of Committee	Activities
01	Cultural committee	Singing,Dancing,Painting,debate, Eassay writting,Poster making,Rangoli,Menhdi. etc.
02	Sports committee	Table tennis, Volleyboll, Cricket, Shotput, Javelin throw, Disc throw, carrom,etc
03	N.S.S. committee	Painting, Debate, Slogan, Poster making,Rangoli, Menhadi, Drama play, etc
04	SVEEP	Menhadi, Poster making, Rangoli, Eassay writting, Debate. surgical strik, wall painting. etc

Specification of gymnasium-college has following gymnasium facilities-

1. Weight lifting machine
2. Cycling
3. Jogger
4. Trade mile
5. Dumb-bell

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 7.69

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 1

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The library of the college was established in 2008, since then library has made consistent progress in terms of collection of books, periodicals, e-resources and services. The college library has furnished room of 200.00 sq. ft area. It provides open access facilities which helps easy access and use of the library as a learning centre. In the college reading rooms cum classes are available for the students after 11.00 am. The college is very enriched in terms of availability of reference books and text books. The library has total 10324 text and reference books , various competitive magazines and newspapers. The library is having active membership of INFLIBNET   which provides 6000+ e journals and 3200000+ e-books on various subjects. This is user ID and Password based facility for all faculty members students students if they need. The separate library cards are issued to all students for issuing text books, reference books and others. Separate computer provided to the library users for accessing N-list.

File Description	Document
Upload any additional information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.86

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals**

year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.38371	1.11073	2.16729	0.66171	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 0.69

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 2

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college is gradually adopting ICT in every academic and administrative session as evident from the following:

At present college has updated computers-16, printers-05, photocopiers-03. ups-16, webcam-04, Photography camera-01 ,CCTV camera-16 and biometric machine-01 in college premises. All regular faculties have has issued individual desktop PC in their department.

 Computer-student ratio in the college is nearly 1:60 for teaching purpose

As for teaching aids there are LCD projectors with facility for projection from pen drive via system.

College office is equipped with uninterrupted power backup via 300 watt inverter.

College has wireless internet connectivity of 04 mbps speed which covers the entire campus. the campus has password protected wi-fi facility with one access point.LAN facility available in accounts department and thers computers are inter connected with LAN facility.

Year wise updation of IT facilities are -

Year wise Quantity of ICT tools	2015-16	2016-17	2017-18	2018-19	2019-20
Computer	03	02	--	01	01
Laptop	--	01	--	--	--
CCTV Camera	--	--	06	02	08
LCD Projector	03	--	--	--	--
Wifi	--	--	YES	--	--
Photography Camera	--	01	--	--	--
Amplifier and sound system	--	--	01 Set	--	--
LED TV	--	--	--	01	01

File Description	Document
Upload any additional information	[View Document]

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 56:1

File Description	Document
Upload any additional information	[View Document]
Student – computer ratio	[View Document]

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	[View Document]

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 49.36

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
4.51411	3.59995	4.22917	7.19387	6.91485

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The physical, academic and support facilities like classrooms, labs, assembly-halls, library, sport room , N.S.S, redcross ,office etc.are well maintained and used as per the requirement of standard procedure.

There are college level committees that look after the various aspects of the utilization and maintenance of the physical, academic and support facilities like-

Redcross society committee-   look after redcross

 N.S.S. committee-   look after N.S.S.

 Library committee-   look after library

 Electrical maintenance & water management committee- look after electric maintenance of college

Classrooms   & laboratories : Class rooms and laboratories come under daily maintenance. In case of requirement for maintenance of lights, fans, benches etc is taken care by college maintenance staff. Laboratory in charge along with laboratory assistant, ensures proper working of all equipment at the beginning of each session. Repairs and maintenance of laboratory equipments are taken care by the respective laboratory In-charge.

Computers and allied Infrastructure: Routine computer maintenance, software installations, networking

are handled by the office staff. Computer, LCD projectors and CCTV camera's maintenance and checking is carried out by office staff. To repair the computers external agencies are hired following the purchase rule of *Chhattisgarh bhandar kraya niyam*.

Library, Sports and Games: The library in-charge handles the maintenance works required in the library through maintenance staff. He takes care of utilization of books, computers and other learning materials in the library. The sport officer in-charge takes care of maintenance of sports equipments and courts. She has to maintain courts properly on daily basis with the help of the maintenance staff.

Buildings and Infrastructure: Maintenance of buildings and related areas are undertaken by PWD. Electric, carpenters, plumbers and other service are maintained by janbhagidari head.

File Description	Document
Upload any additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 47.42

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
154	180	188	133	110

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

    1.Soft skills

2. Language and communication skills

3. Life skills (Yoga, physical fitness, health and hygiene)

4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 13.69

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	51	0	108	53

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies

2. Organisation wide awareness and undertakings on policies with zero tolerance

3. Mechanisms for submission of online/offline students' grievances

4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.9

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
1	4	2	1	0

File Description	Document
Self attested list of students placed	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 16.46

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 13

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The institute provide various platform for the active participation of the students in college level academic and administrative committees . The participation in different committees empowers the students in developing leadership qualities.Institution facilitates students representation and engagement in various administrative, co-curricular and extracurricular activities following the procedure and rules of respective committees.

Student councils are actively participating and organizing various academic, co- curricular and extra-curricular activities, under the guidance of faculty. They provide great support to college related academic and administrative work with the help of other students. They are actively involved in motivating the students to participate in various activities conducted by the college. Students are encouraged to participate in co-curricular and extra-curricular activities at inter-college, inter-university and national level .

Administrative level participation-

Apart from the student's council, there are other committees too for various academic activities and administrative works. College is very keen to encourage students to participate in various academic and administrative committees. It improves the academic and administrative capabilities of a student.

The various student council and representative committees in the college are:

- Students' representation and engagement as class representative (CRs) and administrative post.
- Students' representation and engagement in IQAC as student representative member.
- Students plays very significant role by providing suggestion through feedback.

Co-curricular and extracurricular activities participation-

- There are specific committees such as NSS ,cultural activities excursion etc in which not only council but majority of students are involved and actively participate.

- Students' representation and engagement in cultural societies, sports activities, computer literacy, science club,etc. as student member for co-curricular activities.
- Students' representation and engagement in NSS committee as volunteers .
- Students' representation and engagement in red cross society
- Students' representation and engagement in alumni Activity committee as members
- Students' representation and engagement in anti ragging committee as representatives of students from fresher and senior category.

Over all in college both senior and junior students actively and equally involved   in all activities of college like- cultural, sport ,tree plantation, camping , independence day, teacher's day, republic day, and rally other important co-curricular activities and extra-curricular activities.

File Description	Document
Upload any additional information	[View Document]

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.8

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	2	0

File Description	Document
Report of the event	[View Document]
Institutional data in prescribed format	[View Document]

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Govt. college Dipka comes in to existence from 2008 with under graduate courses. generally students continue their education after under graduation program . College has alumni association since 2015. and registration of Alumni association is under process.

The main Contribution of alumni association are: .

To encourage the alumni to take abiding interest in the process and development of Institute.

To arrange and support placement activities for the students of Institute.

To mentor the students of the Institute for higher education, development of character and to become good citizen

To encourage and guide the students of the Institute for self-employment to become entrepreneurs.

To guide students of the Institute for various avenues available and support them through various activities such as direct interaction with students through social media to enhance students' employability.

 To encourage and support students of the Institute in sports, cultural and extra-curricular activities.

To promote computer and internet literacy among the society.

To arrange blood donation, eye donation and health awareness Camps.

Alumni association contributes in many ways for the development and betterment of our Institute. Our students and Institute are benefited by various means such as alumni feedback, inspiring lectures for slow learner, career guidance and mentoring in N.S.S. camp. The alumni association of Institute is not registered now.

File Description	Document
Upload any additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Institute has vision and mission which are futuristic in nature. They satisfy the needs of society by providing quality education through leading-edge technology.

Vision of the Institution:

- Development of personality with higher education and ethical values.

Mission of the Institution:

- Preparation of programmes for educational and personality development of students.
- To develop a scientific approach in students through various educational activities.
- To ensure employment oriented educationfor students in the present perspective.

Internal Quality Assurance Cell (IQAC) and Janbhagidari committee (JB) with N.S.S., SVEEP , Red cross Society and Sport committee, play significant role in the Institute to focus on the needs of society by providing quality education and realise the vision and mission of the institution.

Based on the vision and mission of the Institution, quality policies are framed in IQAC and staff council meeting and driven towards needs of the society and stakeholders. Institutional perspective plan developed by Principal and faculty .The plan is implemented by organising sport activities, cultural activities, sveep activities, personality development and career counselling programs by eminent persons.etc.

The principal of the institute is assisted by the faculties and coordinators of various committees in decision making process of the institute. Faculties are assigned with the roles of responsibilities to work in a harmonious way in complete transparency .IQAC ensure quality parameters through various educational activities like-educational tour, science exhibition, project work, science quizzes etc. Providing a platform for debate and discussion on social issue like peace and justice, unity and integrity. Encouraging students to think in innovative and social creative on various issues. The use of ICT is one of the most significant tools of scientific approach among students.

The institute is committed to provide quality education to the students of rural area to empower the youth and women of the region . The Institute motivate students for progression in higher education and faculties for involve in research. The institute is also aware about growing their ethical values by organizing cultural events, drama play, blood donation, rally, village adoption, cleanliness drive , etc   and special efforts to develop communication skills and learning ability of students is done by institution. The aim of institution is delivering education through effective teaching learning process by deferent means like traditional black and green board classes , power point presentation, online classes etc .

 Institution always take initiation to provide job oriented education like short term course in computer

,basic electrical training and also promote students for online courses by swayam portal and spoken tutorial classes.

The Institution policy believes in involvement of whole staff in decision making . Student's surveys and feedback from all the stakeholders plays vital role in framing and revising the policies. Various committees at Institute level are formed to look after the academic and administrative activities which lead to the realization of vision and mission of the Institute.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institute believe in participative management where all the faculties and students play important roll to form democratic governance.

The institute works as per the rules and regulations framed by UG.C, higher education department of chhattisgarh and Atal Bihari Vajpayeev Vishwavidyalaya ,.Bilaspur, .The Principal of college is responsible for the implementation of the quality policy and plans. Principal is the Head of the institution and has sufficient authority for smooth functioning of the day-to-day activities. Under the direct supervision of Principal all the departments of the institute functioning day-to-day academic activities of the departments are taken care by the faculties. The Principal as a representative of the institute leads its faculty members in all academic matters and office staff also play important role in the development of the institute. The office of the principal manages the vital aspects of the institution like admission, scholarship, finance, establishment, student section etc. She encourages the faculty members to ensure conducive academic environment in the institute for the students. The plans and the policies for fulfilment of the mission of the institute are executed by the active involvement of the college authorities, along with all the faculty members. For this purpose, different committees have been constituted in the institute who were assigned the responsibility of implementation of the programs and policies. Efforts are regularly made by the authority to create suitable environment and for overall all-round development of the students.

For the proper functioning of the institute and promotion of participative management, the institute adopts a decentralized management operative process, where in different committees have been formed by the Principal for the governance of the institute. Such decentralized and participative management leads to a situation of harmony and congenial atmosphere in the institute for the development of the students. Assistant professor of different faculties are the in-charge of the committees. Principal always welcomes the suggestions and proposals from the faculty-members.

co-curricular activities, student-centric extra-curricular and student-supporting activities have been operated with the help of in-charge of different committees.

The institute has an Internal Quality Assurance Cell (IQAC) which includes members from various stakeholders. IQAC meets at regular intervals and plays an important role in the implementation of its plans and policies.

Even the views of Janbhagidaari committee is being considered in decisions making specially related to student welfare.

File Description	Document
Upload any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The strategic plan is made by the institution to fulfil requirements of quality education to produce competent students to serve the nation. Govt.college Dipka is committed to provide quality education and personality development to its students. Keeping this in mind the institute has drawn a strategic plan for development of the same.Considering the least availability of land. Total area of college only is only 0.99 acre , and built up area is 2000 sq. mtr. It means only small portion of land is available for green campus . College continuously takes initiative for tree plantation in this small area but due to lack of boundary wall concept of green campus was not possible as we lacked security from stary cattle. College management continuously tried for boundary wall and it finally came to existence in 2018-19. College got its own boundary wall and campus is now moving towards green campus.

The institution takes up a comprehensive planning exercise at the beginning of every session. The calendar of annual activities provided by the affiliating university acts as the basis . The plan of action is prepared by all the departments under the guidance of the Principal. This plan helps the faculty members to achieve the aims and objectives of the college. The students are informed about academic plan and exam schedule through notice board. The syllabus for different courses are available in the college library and on university website. Internal exams are conducted by college and time table is prepared by internal exam in charge. To maintain transparency answer sheet of internal test are shown to students and final marks of the internal test are then forwarded to the university.

In our institution all major task related to teaching-learning, academic and administrative planning and its implementation is monitored by internal Quality Assurance Cell (IQAC).

IQAC has made constant effort to shift from the traditional teaching to student centric one. Some of the initiatives taken are-

Review of teaching learning process

Monitoring students academic progress

Arranging short term courses

ICT enabled teaching learning methods

Prominent academicians from reputed institutions were invited for guest lectures on advance topics.

Organizing skill development programmes.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Over-all structure of the college management is categorized as ACADEMIC and ADMINISTRATIVE. The Institution has constituted various committees at institution level for the effective functioning of the organization. The objectives and functions of the committees are decided as per the guidelines of the head of the institution.

Duties and responsibilities of various administrative bodies:

Principal-

Principal as pivot of the administrative and teaching- learning process pays special attention to smooth functioning of administrative and academic activates. Faculty members and office staff helps her in this. The college administration takes care of admission, examination, eligibility, maintenance of daily record, interaction with stake holders, university, government offices, etc. The Principal forms various committees for monitoring and facilitating several activities in the college. some of them are:

Anti-ragging committee

SC/ST committee

Grievance and redressal cell

OBC committee

N.S.S. committee

Alumni association

Library committee

Faculties-

Responsible for effective and systematic working of their departments.

Maintaining attendance ,daily diary and profile of students, encouraging and employing by non traditional teaching aids and online methods, conducting internal evaluation of students as per stipulations of university. maintaining the laboratories, current curriculum and syllabus as per the needs of changing priorities.

Office in charge-

Responsible for overall administration like student admission, university examination, formalities of purchasing , accounts and establishment activities.etc

Library incharge-

Purchase and accessionof the books. Classification and cataloguing of books .Ensuring maintenance of books, journals, newspapers. Maintenance of devices and up-gradation of library services.

IQAC incharge-

Takes initiative regarding quality enhancement of education for this IQAC prepare various programs, make Communication with parents, students and advice student's performance in regard to tests, internal assessment and attendance. IQAC takes feedback from alumni, parents & students and present the feedback analysis to the principal for further action.

Rules, Policies, Recruitment procedures,Promotional policies:

Rules and policies are as per higher education chhattisgarh UGC and Atal Bihari Vajpayee Vishwavidyalaya Bilaspur.

The promotional policy of the college: The promotional policy of institute is transparent and impartial, it follows the chhattisgarh state & UGC guideline for the promotion of the teachers. As ours is government college, hence the college only recommends the promotions applications and forwards them to the higher education.The final decisions about promotion are taken by the higher education authority.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

    1. Administration
    2. Finance and Accounts
    3. Student Admission and Support
    4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The following are the welfare measures taken by the college for the teaching and non-teaching Staff of the college:

Welfare measures for Teaching Staff:

As per the norms of UGC Pay commission recommendations welfare schemes are implemented.

Service Conduct and Leave Rules are made available in college office.

The faculty members are eligible for availing-

Casual Leave of 13 days,

Medical leave of 10 days ,

Optional leave of 03 days ,

Earn leave of 10 days

project Earn leave of 07 days.

Vacation for teaching faculty is of 20 days in a session.

Duty leave for attending workshops /conferences/seminars.

Maternity leave for the women employee of 180 days

Paternity leave for male of 15 days.

 NPS Scheme is for all eligible members (as per NPS Rules)

 GIS facility is for all eligible members (as per Govt. Norms)

Festival advance has been sanctioned for some teaching staff.

Welfare measures for Non-Teaching Staff:

Welfare schemes for non teaching staff are as per CG Govt. Norms-

 Service Conduct and Leave Rules are made available.

 NPS Scheme for all eligible members (as per NPS Rules)

GPF Scheme for all eligible members (as per GPF Rules)

 GIS facility for all eligible members (as per Govt. Norms)

The Non-Teaching Staff are eligible for availing –

Casual Leave of 13 days per year

Earn leave of 30 days per year

 Project earn leave of 07 days

Medical Leave is for 10 days.

 Maternity leave to the women employee of 180 days

 Paternity leave for 15 days.

Washing allowance is provided to class-IV employees

Festival advance has been sanctioned for some teaching staff.

GPF part finance is availed by some eligible non teaching staff.

Apart from this college pay attention about personal welfare of all staff like-

- college make tradition to celebrate birthday of staff as well as students
- Teaching and non teaching staff play symbolic games with students.
- teaching staff prefer to take group lunch

File Description	Document
Upload any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 4

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	2	0

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	2	0

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 8

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
0	1	0	1	2

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Appraisal System for Faculty:

Institute has well designed performance appraisal system. It is implemented with the help of annual Performance indicator (API) which evaluates overall performance. Performance is self assessed and duly filled in API by faculty and staff at the end of every year. The performance appraisal system evaluates on following parameters:

Key points for faculty appraisal - Academic:

 1.Teacher's diary updation.

 2.Student's academic results.

 3.Project guidance by faculty.

 4.Encouraging students in inter-institute events.

 5.Individual faculty academic responsibilities.

 6. Effective mentoring of students.

7. Seminar,workshop,conference attended.

8. Improvements in teaching-learning process and pedagogical Innovations.

9. Paper publication & presentation.

Non-teaching Staff / Admin:

Self-appraisal of Non-Teaching staff comprises of the following components:

Maintenance of files

Maintenance of registers

Assets/Stock maintenance

Personal attributes & qualities

Leadership attributes

Involvement in organisation of college activities.

On the basis of the above details, Principal evaluates the appraisals of the non-teaching staff and submits its recommendations for final decisions to the higher authorities.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college has maintained a very transparent financial system in the institution. There is well defined process for sanction of budget of expenditure.

An internal approval system for all expenses is in place. Accordingly bill and voucher is recommended by the head of the department and approved by the Principal. All the bills and vouchers are audited by an Internal auditor on a routine basis. Proper record of all the expenses is maintained by the accounts department.

An external departmental audit was conducted by the office of commissioner higher education on 16/6/14. Statutory financial audit is conducted from time to time for various budgets under UGC and RUSA through a chartered accountant. Then audited report is submitted by chartered accountant

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institute has a well-defined financial policy which ensures effective and optimal utilization of funds for academic, administrative and developmental activities which help to realise the institute's vision and mission. We have a dedicated strong financial team in place, which ensure optimum effective utilization of funds. Financial planning is done well in advance for the organization. Budget is prepared with the help of academic and administrative sections of the Institute. After reviewing of the budget by Principal and the final consolidated budget is forwarded by the institution for approval. The final purchase is based on the allotted budgets given by state government under various heads.

The institute has a cash inflow from tuition fee from students and other miscellaneous incomes like practical fees, sports fees and library fees etc.

We have purchase committees in place which ensures that the funds are monitored and utilized in an effective manner. The institution review the financial activities by monitoring the budgets and actual expenditure to ensure that finance and funds are utilised optimally.

We have different institute level committees for the optimal utilisation of resources:

 College development committee

 Jan bhagidari committee

Library committee

Sports committees

Cultural committee

NSS committee

Redcross committee

UGC & Rusa committee

Purchase committee

Electrical maintenance & water management committee

File Description	Document
Upload any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) is established in the institution to maintain and enhance quality of education. The prime task of IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution. The work of IQAC is to step towards the institutionalization of quality enhancement. To ensure efficient functioning of IQAC, coordinator of the IQAC interacts with various functionaries and organises at least two meeting in a year and record its deliberations and suggestion required if any for academic /administrative functions.

. The composition/members of the IQAC cell is given below:

1. Chair person-

    Dr.Shikha Sharma (Principal)

2. Administrative officer-

    Nayab Tahasildar Dipka

    C.M.O. Nagar palika Dipka

3. Teacher representative-

        Dr. M.M. Vaisnav (Govt.G.B.College hardibaar)

        Dr. M.M. Joshi (Govt.M.D.P. College Katghora)

        Dr.Sreni Diwakar (Govt.Minimata Girls College Korba)

        Dr Sandeep shukla (Govt.E.V.P.G.College Korba)

        Dr. Sanjay yadav(Govt.E.V.P.G.College Korba)

        Dr.Chandana Mitra (Govt. College Dipka)

        Smt Karuna gaikwar(Govt. College.Dipka)

        Shri Sanjiv Kumar Rathore (Govt. College.Dipka)

4. Member from management-

        Shri G.R.Nirmalkar

5. Alumni/Student member-

        Shri Rahul sahu

6. Stake holders-

        Shri Anuj Mohan (NCH Gvr),shri srijan Sharma

        Shri Uttam Dubey(regional Coordinator pssou)

7. IQAC CoOrdinator-

        Shri J.C.Dewangan

The IQAC of the institute ensure the quality parameters for teaching-learning, curriculum implementation, student activities, innovation and all the extracurricular and co-curricular activities by-

- Assessing the quality parameters and providing required suggestions for the improvement.
- Adoption of student-teacher mentor system
- Conducting guest gectures from Industry/experts.
- Arranging training/ certification Programmes for students.
- Action plan for enhancing quality of student teaching learning.

- Feedback from the stakeholders (students, alumni, teachers and parents).
- Monitoring of course files, lecture Schedules, course plans
- Verification of notice board displays periodically - To check whether the current circulars have

been displayed or not and old circulars have to be removed

- It's the responsibility of IQAC to make the students aware of the minimum attendance criteria.
- Verification of cycle test analysis the result
- Arrangement of special classes for weak students
- Identifying the new avenues of improvisation and recommending the same for improving the quality.
- IQAC arranging Educational tour , quiz completion and science exhibition for students.
- Make induction program of alumni with on roll students to share their educational experience.

Relieving faculty members for orientation & refresher course-

- Principal grants permission to the faculties for orientation & refresher courses

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC has always been focused on learner-centric teaching learning process and has designed the policy to assess and evaluate it from time to time. Accordingly,IQAC collects feedback from students in a specially designed format questionnaire annually. Feedback is collected on curriculum aspects, teaching-learning methods, faculty programs and institutional programs. Steps are taken to improve overall performance of the college by analyzing the feedback from the students. The academic council consisting of the Principal and faculty monitors and reviews teaching-learning and other activities of the institution.

The suggestions boxes are placed at every department and also feedbacks are taken into important occasions .These suggestions are taken on consideration while framing policies related to the institution.The staff meeting is held in the beginning of the session to discuss the plan for the session. A daily teaching diary of each faculty members, signed by the HODs is presented every month to the Principal for his perusal and review.

There are two examples of institutional reviews and implementation of teaching learning reform facilitated by IQAC -

1.**Teaching by senior students (TSS)** - Teaching by senior students (TSS) is a initiative taken by the college in the year 2018-19. The initiative was prompted by the dearth of teachers.Although thed college has 11 sanctioned post of regular teachers yet there are only 05 working against the post.The appointment of guest teachers against the vacant post are don by the college following the relevant order from the higher education department in the month of August or September every year. As the classes start from the month of june, the college has to fall back on the strategy to engage senior students to teach the junior students until the guest teachers are appointed.

The advantages of TSS are:

 1.It enhances creative aspect of experience.

2. Provides varied experiences to the students to facilitate the acquisition of knowledge, experience, skills and values.

3.Builds the student's self-confidence and develops understanding through work in his/her group.

4. Develops healthy & friendly relationship between senior students and junior students.

2. **Traditional classrooms to Digitized classrooms**- Gradually, the chalk, duster and blackboard teaching are changing with the LCD projectors, PPTs, whats app, online classes via google meet platform . Interestingly all the notice related to curricular and co-curricular are may passed out immediately. Now the classrooms are witnessing the joyful learning and the better understanding by the students. The online feedback method is helping students to communicate their queries with the teacher and principal, directly. For this, the teachers have been well-trained through UGC HRDCs organized orientation and refresher course. The above two examples can best describe the review and implementation of teaching learning reforms initiated by the institute.

File Description	Document
Upload any additional information	[View Document](#)

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)
Paste web link of Annual reports of Institution	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Govt. College Dipka is co-educated college were girls and boys ratio is 2:1. College always concerned about promotion of gender equality as -

Gender equity & sensitization in curriculum:

Assignment on 'Gender equity' is made compulsory for the project on environmental studies and human rights

Learning Outcomes of the Course:

 Students will develop a better understanding of important issues related to gender.

Students will be sensitized to basic dimensions of the biological, sociological, psychological and legal aspects of gender. This will be achieved through discussion of materials derived from whats app, facebook, facts, everyday life, literature and films.

Girls and boys attend their class room, laboratory work, educational field work in same platform without discrimination of gender and they are better equipped to work and live together as equals.

Gender equity & sensitization in co-curricular activities:

The following Gender equity promotional programs were organized by the institution during the last five years:

Same types Sports and games competitions for girls and boys

Participation of both male and female students in various activities like cultural programs, aids awareness rally, N.S.S. day celebration, painting competition, birth day celebrations, tree plantation, yoga etc. is ensured.

 Facilities for Girls on campus:

The following Specific facilities provided for girls are-

1 Safety and security:

 CCTV cameras are installed in the campus for monitoring students' movements in the college. The staff of the college are deployed across the college premises for any kind of security incidents and offers strict vigilance. anti-ragging committee will ensure that campus is free of ragging. The anti-ragging squad

randomly monitors in different places to make the campus ragging-free. Any sort of complaint can be lodged either through online or by using complaint box installed in the college.

2. Counselling:

Counselling session are offered to the girls students on academic,career and behavioural issues.The counsellor counsels the student on issues like personal, psychological and emotional . It helps them to deal with stress or emotional disturbances. It also induces positivity in them. A separate woman harassment cell is constituted by the college for girl students.

3.Common Rooms:

Separate common rooms is provided for girls. This common rooms has all the essential facilities like first aid box, mirror, chair, table, sanitary items, dustbin, etc.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management

- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

College took several initiatives to dispose waste and maintain eco-friendly environment in and around the campus. Dustbins are deployed at different locations and all dustbins are labelled to avoid manual sorting of the waste .

Solid waste management: The college tries to maximise the usage of resourses i.e.print both side of pages, use blank side of used waste paper to make envelopes. To collect the waste, bins are deployed at all locations like corridors, wash rooms, common room, laboratories, library, classroom etc.

The faculties and students are regularly advised to minimise the waste. Sincere students drop waste in separate bins deployed at different locations on the college campus. blue dust bins are kept for dry waste and green dust bins are used for wet waste. Institute practices the segregation of solid waste and its effective management in the campus.

- There are biodegradable materials which can convert into manure in compost pits.
- Some materials such as one side printed paper are used in office for office documentation and to make envelopes.
- Plastic waste is segregated by the college.
- Students of the college play important role making temporary dust bin from discarded cartoons.
- Office staff of college also minimises solid waste by regularly maintaining the furniture.

Liquid waste management: The institute practices outlet water from water drinking point to perform gardening. Water from laboratories is disposed off into closed collecting tank and ater over flowing from over head tanks is used for watering the botanical garden.

Biomedical waste management: The institute is not involved in any clinical experiments directly hence no biomedical waste is generated.

E-waste management: Though college has tendency to minimise e-waste in the campus yet what ever e-waste remain managed in the following ways-

- The cartridges of laser printers are refilled.
- UPS batteries are recharged / repaired.

Waste recycling system: It handles the liquid wastes and makes it suitable for reuse. Recycled water is used for gardening. All buildings have been provided with rain water harvesting systems complying with the State Government Regulations.

Hazardous chemicals and radioactive waste management: Hazardous chemicals are kept separately in the store room away from the reach of students. Lab In-charges takes care of the chemicals and safety norms in the laboratory are strictly followed. Students are made aware of the hazardous chemicals and safety aspects before utilizing the chemicals. The labs are well ventilated and spacious.

File Description	Document
Geotagged photographs of the facilities	

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Any other relevant information	

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7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institute is located in heart of coal mines area which is most polluted area. To fight minimise the harmful impact of the pollution from the mines the college has planted sapling at a very large scale. college is spread over 0.99 acres of land.the strength of college is about 300.The students come from various cultural background and thus enrich the campus with the cultural diversities.

 During diwali the institute has a tradition to celebrate diwali similarly holi and many other festival of chhattisgarh. Many competitions such as 'rangoli', 'mehandi, and class room decoration, display the enthusiasm and teamwork of the students and faculties. Themes like pollution, environment , blood donation, save girl childs, voter awareness.etc. are chosen for rangoli competitions. Often the college organises regional cuisine competition which is beautiful example of socio cultural harmony. The institution conducts various competitions for the faculties and students in the campus.

The institute takes extra efforts in providing an inclusive environment for all the students and employees. Tolerance and harmony to cultural, regional, linguistic, communal socioeconomic and other diversities is best achieved by the major events like holy, madai mela (tribal gathering), cultural events and cultural festival at institute levels. Cultural festival are annual events where the students present their talents like singing,dancing,drama ,role play of different languages and state.

New year celebration brings in fun filled games and special food which amplifies the spirit of togetherness. Students of college perform Saraswati Pooja, Mathematics day,Vivekanand jayanti,Gandhi jayanti. awareness about traffice rules,Teachers day, Matdata diwas, Hindi diwas, Ekta diwas, Indepent day, Republic day which invoking the blessings of the almighty. International Yoga day is being celebrated every year.

 cultural programme in N.S.S. has always themed of communal and inter-religious harmony. Social

connect with rural people residing in and around the institute is also encouraged respecting the cultural, communal, socioeconomic and linguistic values of locals.

Annual sport and sveep activities also play important role to encourage cultural, communal, socioeconomic and linguistic values .

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The topic "CONSTITUTION OF INDIA" was introduced by the affiliating university in B.A. political science where students is taught about the duty and rights of citizens . Every year college celebrates constitution day on 26 nov. and human rights day on 10 dec. The outcome of this practice is that student can discuss about constitution of india.

The Institute takes pride in the fact that the Institute constantly works upon to develop them as better citizens of the country. In this regard, the Institute, apart from imparting their education, inculcates a feeling of oneness among the students community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "unity in diversity" of our motherland. The Institute ensures that the students participate very enthusiastically in all such activities. Since the last five years, the Institute has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students with regard to the following areas:

 1. **National identities and symbols:** The Institute has always taken various direct and indirect steps which promote the awareness about various national identities and symbols. The institute celebrates independence day & republic day with great pomp and vigour. The faculty organizes and celebrates the constitution day every year and thus contributes to the promotion of constitutional values and ideals.

2. Fundamental duties and rights of indian citizens: The faculty has organized various academic and co-curricular activities for the propagation of the fundamental duties and rights of the indian citizens. The students have enthusiastically participated in various programs like: lectures, debate, and expert talks, etc which have created awareness about fundamental rights and duties of indian citizens.Various activities like poster competition, essay writing etc were organized on various contemporary legal themes.

3. Constitutional obligations: The Institute has organized student centric activities like slogan, poster and essay competition under cultural activities which always received a huge response from the students

and promoted in them about Indian constitution.college also celebrate constitution day every year.

File Description	Document
Any other relevant information	[View Document](#)
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	[View Document](#)
Code of ethics policy document	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Institution celebrate following national and international commemorative days, events and festivals every year:

National youth day- The birthday of swami Vivekananda-14 september

National voters day-25 January

Republic day- 26th January

Science day- 28th February

International women's Day -8th March

Environment day- 05th June

International day of yoga – 21st June

Independence day- 15th August

Teachers day – Sarvepally Dr.Radhakrishnan's birth anniversary- 5th September

Hindi diwas 14th Sep

Gandhi jayanti- 02nd October

World students' day- APJ Abul kalam birth anniversary- 15th October

Constitution day – 26th november

World aids day – 01st december

National mathematics day – Sri Srinivasa Ramanujan birth anniversary –22th December

Childers day- 14th nov

File Description	Document
Any other relevant information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICE – I

1. Title of the practice-

MENTORING SYSTEM FOR STUDENTS

2.Objectives of the practice-

To minimize drop outs, improve performance and reduce stress of the students through mentoring system for the students

3. The Context-

Students of the college go through a phase of transition when they leave the school and enter college. For many students this transition is not easy to deal with. The time bound course too creates stress to them. some students who come from economically and educationally weaker sections. they find it difficult to keep race with the class. statistics reveal increasing number of dropouts specially in higher education.

Considering the student teacher ratio in classrooms, it is impossible at times to give personal attention to students in class. One solution there fore is a 'mentor' who can form the bond with students in the true sense. Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision making for overall progress.

4. The practice is that of creating an efficient mentor-mentee system. Each teacher is assigned about 25-30 students of first year students for one-year duration. They meet at least once a week to discuss, clarify and primarily to share various problems which may be personal, domestic, academic, etc. The mentors encourage the students to participate in co-curricular and extra-curricular activities and sports. Their academic performance and other activities are all recorded. Students should inform their mentors on all their movements like their absence from college, sickness etc. The mentors also keep in touch with the parents on their attendance, test performance, examinations, attendance etc. The teacher is equipped with all the necessary information about his/her wards . The teacher involves local guardians and parents as well, whenever necessary for any advice or help. At the end of every month the mentors prepare a report of their mentees progress. The mentors also counsel the students in need of emotional problems. When the students have any problem in any department either with the staff or with work completion the mentors speak to the respective staff and sort out the problem. Mentors take special care of slow learners, who are given advice on how to study, prepare as chedule for self study and clear their doubts and also given notes to study. The mentors of every batch are instructed by department admin and academic in-charges. They meet the mentors once a month and get the report of the progress and achievements of students and hear their complaints. These complaints are discussed with the Principal and necessary action are taken to resolve them.

5. Evidence of Success

It is need less to say that a mentor gets the job satisfaction. Evidence of success of the practice includes better results in the examinations, more regular attendance, less drop outs, increased participation in co-curricular and extra-curricular activities, better discipline on campus and respectful relationship between teachers and students. The students are more relaxed and have a healthy relationship with the staffs.

6. Problems encountered and resources required

This practice requires well-committed teaching staff that has the desire to help students beyond teaching hours. There are no limitations or constraints faced during the implementation of the program.

BEST PRACTICE – II

1. Title of the Practices: Career Guidance with Personality Development programs.

2. OBJECTIVE OF THE PRACTICE: The goal is to prepare students for their future career. The institution caters to the educational needs of the students who belong to rural and remote areas and also those who come from weaker sections of society.The institution tries to develop their personality through lecture, discussions, interaction and competitions.

3.The context : students of this region are generally introvert and shy and so they always meet with failures. To overcome this Career Guidance with personality development programs for the students is very useful and crutial.

4. The Practices: Career counselling cell counsels the students for their career. The college organizes lectures on various topics like personality development and so on for the betterment of the students. Students are prepared for UPSC,PSC ,SSC,RAILWAY, BANK, examination etc. Papers and magazines related to employment and career are made available in the library. From time to time vacancies are also displayed on the notice board. The girl students are made aware about boutique, mehandi, craft work, cooking, beauty porlour etc . debate, cultural sport ,slogan, sveep drama, suo,.nss activety.

5.Evidence of success: The students of the college appear in various competitive exams and many of them are working in education, ACB, Police ,SECL, operator, Business etc.

This shows that our counselling cell is active and fruitful for the students of our college.

 6.Problems Encountered and Resources required: As most of the students come from rural and weak background they face difficulty in grasping, understanding and concentrating on their subject matter. We make efforts to make the study material easy for the students. If we have modern library and more books then the students will definitely give a better result.

 7 Notes (Optional): Nil

File Description	Document
Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Social Responsibility towards society-

Govt. college Dipka is very important higher education institute in the city to cater the educational needs of nearby students. It has been reiterated that the college is thriving on public support. college was established in 2008 fulfilling the local demand. It is situated in only 0.99 aces land with lack of play ground but sarpanch of village allowed to use marked land connected to college for students play ground and other needs of the college. they were always concerned about the approach road for the college and

other needs. There fore it's the moral responsibility of the institution to empower the nearby rural youth and pay back some thing to the society. For this, N.S.S. Sveep, IQAC and all stakeholders are constantly working through various programmes and activities. A good yardstick of institutional success is the alignment of its initiatives with its vision and mission.

Areas of Priority and Thrust -

It has clearly mentioned in its vision- 'Development of personality with higher education and ethical values'. The college is strongly committed towards the personality development of the youth and It is continuously doing through N.S.S.activities, rally, student union election, participation of students in cultural, sport, debate and lecture on personality development by expert. In keeping with the motto college adopted education through traditional method as well as ICT Tools. the mission of the college is to educate the rural backward students to grow into better human beings with the ability to transform within society.

'Learn for earn' is one of the best example to describe the approach of the college towards our students. College organise job oriented program like boutique, flower bouquase, mehandi, rangoli, poster, painting competition,computer literacy which may "learn for earn" for students. The college tries to give shelter the students who belong to socially and economically weaker class. At present shiv kumar and ku. sunita mahant is working in college, they are ex student of govt.college Dipka.

Although college is very small in size of strength and infrastructure but college always highlight the student's talent. Students of college has been participated in national level hand ball competition. One of the student named Hitesh srivas represent himself as one day shadow collector in koriya district.

The college organizes health awareness program not only for the students and staff but for local people also benefitted from it. The college has organized an innovative programme of eye ,dental,blood check up program' in collaboration with NCH-Dipka. This program was made successfully by the students and staff. After the appeal of the college, people from village happily involved in this program has very positive impact on the behaviour of the students and their families. They are working as our goodwill ambassadors in the society.

infrastructure for quality education – Infrastructural facilities of college are satisfactory . Each and every stakeholder feels free to suggest the ideas for the development of the college. It is determined to empower the rural youth with quality education. To make this dream come true, college tries to run short term training program for theStudents.

There are some club/committees are formed for students-

Sr. No.	Name of Committee	Committee Activities
01	Cultural committee	Singing, Dancin g, Painting, Rangoli,Menhadi, Debate, Eassay writting, Drama. etc
02	N.S.S. Committiee	Singing Dancing, Debate, Poster making, Slogan, Drama, Mimicry, Rasngoli., etc
03	SVVEP committee	Singing, Dancing, Debate,

		Drama, awareness activities,sergical strik. etc
04	Sports committee	Badminton,volleyboll,carrom,chess, javelin throw,disc throw,shotput, kabaddi, table tennis, etc.
05	Science club	Quizzes, exhibition,Mathmatics day celebration. etc

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Additional Information:

In addition to information provided in SSR related to institution. We want to add the following future planning's -

1. To acquire extra land in account of institution so that shortage of play ground, gymnasium, canteen, auditorium and conference hall may be fulfilled.
2. Extension of sport facilities and to grant post of sport officer in institution
3. To grant post of librarian and make library fully automated.
4. Needs to make Alumni association contributive and more effective.
5. To increase student admission strength.

Concluding Remarks :

The college is serving the society since last twelve years by providing holistic education. It will continue to strive for the pursuit of modify practices and extension activities in according to needs of the society. Continuing internal evaluation (CIE), Student mentor system, personality development by career counselling, use of ICTs make teaching learning more effective. From the beginning of college there is no cases related to gender issues, strikes, or any major grievances. Students in college get their education in systematic and ideal way and thus we can say that institution fulfills the needs of society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

1.2.1	**Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**
	
	   1.2.1.1. **Number of Programmes in which CBCS/ Elective course system implemented.**
	   Answer before DVV Verification : 0
	   Answer after DVV Verification: 1

1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years**
	
	   1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**
	   Answer before DVV Verification:
	
	<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>04</td><td>06</td><td>05</td><td>07</td><td>03</td></tr></table>
	   Answer After DVV Verification :
	
	<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>03</td><td>03</td><td>03</td><td>03</td><td>03</td></tr></table>

2.1.1	**Average Enrolment percentage (Average of last five years)**
	
	   2.1.1.1. **Number of students admitted year-wise during last five years**
	   Answer before DVV Verification:
	
	<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>279</td><td>363</td><td>385</td><td>310</td><td>271</td></tr></table>
	   Answer After DVV Verification :
	
	<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>126</td><td>143</td><td>186</td><td>128</td><td>198</td></tr></table>
	   2.1.1.2. **Number of sanctioned seats year wise during last five years**
	   Answer before DVV Verification:
	
	<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr><tr><td>720</td><td>720</td><td>720</td><td>720</td><td>720</td></tr></table>
	   Answer After DVV Verification :
	
	<table><tr><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td></tr></table>

240	240	240	240	240

2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)** 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
249	325	349	278	247

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
115	129	172	113	179

2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)** 2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years** Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	2	2

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	1	1	2

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 28 Answer after DVV Verification: 19

3.1.2	**Percentage of departments having Research projects funded by government and non government agencies during the last five years** 3.1.2.1. **Number of departments having Research projects funded by government and non-**

government agencies during the last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16

3.1.2.2. **Number of departments offering academic programes**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
11	10	10	10	10

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
11	10	10	10	10

3.2.1

Number of papers published per teacher in the Journals notified on UGC website during the last five years

3.2.1.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
00	02	00	00	00

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
00	02	00	00	00

3.2.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.2.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
2	0	0	1	1

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.3.2

Number of awards and recognitions received for extension activities from government/

government recognised bodies during the last five years

3.3.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	1	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	0	0	0	0

3.3.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

3.3.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
3	6	2	6	5

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
3	6	2	6	5

3.3.4	**Average percentage of students participating in extension activities at 3.3.3. above during last five years**

3.3.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
146	277	20	328	216

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
146	277	20	328	216

4.1.3 | **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)*

4.1.3.1. **Number of classrooms and seminar halls with ICT facilities**
Answer before DVV Verification : 1
Answer after DVV Verification: 1

5.1.1 | **Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**
Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
154	180	188	133	110

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
154	180	188	133	110

5.1.4 | **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**
Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	100	128	51	53

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	51	0	108	53

5.2.2 | **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progressing to higher education.**
Answer before DVV Verification : 44
Answer after DVV Verification: 13

5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
0	2	1	0	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
21	20	0	18	0

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
1	1	0	2	0

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
123	121	121	121	121

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
50	48	48	48	48

2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
136	136	136	136	136

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
136	136	136	136	136

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